

# RIVERSIDE GIRLS HIGH SCHOOL P&C ASSOCIATION

## MINUTES OF ANNUAL GENERAL MEETING – WEDNESDAY 11 NOVEMBER 2009

The formal P&C meeting was opened at 7.40 pm by the President, Cheryl Osborne.

### ***Attendees***

As per the circulated Attendance Book.

### ***Apologies***

Zoë Thompson

### ***Special Presentation***

This meeting commenced with a presentation by the 2010 Captain, Vice-captain and Mr Jones on the 'All Rise Riverside' program developed by the SRC to foster School spirit and raise funds for a new projector and screen for the Hall (approximate total cost \$8000, with contributions of \$2000 sought from both the School and the P&C), and to upgrade the Main Quadrangle. This positive and pro-active campaign features new logos and T-shirt designs.

### ***Minutes of 2008 Annual General Meeting***

The Minutes of the 2008 Annual General Meeting, held on 12/11/2008 (see the P&C website, <http://www.riverside-parentsandcitizens.org/content/files/minutes/Minutes20081112.pdf>), were taken as read.

**Motion:** To accept the Minutes as read.

*Moved:* Brad Powe

*Seconded:* Sharon Weismantel

CARRIED

### ***President's Annual Report***

2009 has been yet another successful year for the P&C.

Following on the success of last year we hosted a Welcome lunch in March, for new parents to the school. This informal gathering, of which 35 people attended, gave parents to opportunity to meet others and also to interact with some "old hands".

The P&C again held a faculty information evening for parents of girls in Year 7. Head teachers from each curriculum area spoke about the areas of study; what the girls could expect, and what was expected of them as Year 7 students. While the numbers attending were down on last year, I believe this evening provides a valuable insight into what is taught in Year 7 and how parents can assist their daughters to cope with their first year at high school and the changes this brings.

Again this year I have tried to include a P&C report into each edition of the *Riverside Currents* newsletter to try and keep parents informed about what the P&C is doing, its position on various issues and to encourage more parents to be involved in the P&C. By effective communication

we can hopefully increase our active parent base, particularly at meetings, so that the P&C continues to be an effective and positive body working with the school to improve our daughter's education.

In 2009 we have organised or assisted with –

- A Working bee to enhance the gardens in the front of the school adjacent to the car park. This included weeding and trimming plants etc. and removing accumulated leaf mulch from around and under the woodwork building so as to reduce the risk of fire.
- Repainting the main school sign.
- Orientation day, assistance with the clothing pool and running the gelato bar.
- Open day BBQ, which is a source of fundraising for the P&C, but also provides visiting parents the opportunity to ask informal questions about the school.
- BATH Day, assisted with funding of the day and ran the gelato stall. Funds raised were used by the school to assist with payments of activities and speakers.
- Provided supper and snacks for the very successful school production of Alice in Wonderland.

This year the P&C reconfigured the amount of the Family P&C contribution that is channelled into the Special Projects fund. Funds from this account were used to

- Assist 8 talented students who had been selected in their chosen discipline at a state or national level.
- The student assistance scheme for disadvantaged students.
- Ongoing funding of materials for a lunchtime program to support student self esteem and improve their sense of belonging.
- “Mathletics” maths learning system
- Contribute to the artist in residence program.
- Purchase of display boards to be used for the art and music soiree and orientation day

Funds from the grounds account have –

- Purchased two garden seats
- Provided handrails to the stairs to the Hall from the carpark
- Purchased a storage shed for P&C tools and other environment group items.

As this is my last report as President, my daughter Jacquelyn having just completed her HSC, I would like to thank Judy, her deputies, and the staff, for guiding and supporting, Jacquelyn through her high school years at Riverside. She has enjoyed her time here, as I have, and we now look forward to a new chapter without Riverside. Thankyou Judy for all your assistance in the various roles I have held on the P&C.

A huge thank you to Brad Powe and Sharon Weismantel; I could not have done without your help and support. Knowing that you had the paperwork and accounts under control certainly made my job that much easier and I very much appreciate it.

I wish the P&C the very best for the future and hope that more parents will see the benefit of belonging to the P&C so both they and the school will reap the rewards of an active P&C.

*Moved:* Cheryl Osborne

*Seconded:* Brad Powe

CARRIED

## ***Treasurer's Annual Report***

The closing balance held in the P&C's account was \$19619.46 as of 31/10/09.

The final payment of \$3000 in respect to the Voluntary Contribution was received from the School at the meeting.

As the Treasurer was not present at the previous general meeting, a vote was taken to confirm the following expenditures previously approved –

- \$300 for national aerobics competition participants (General Fund).
- \$2000 to purchase two additional Furphy brand garden benches (Grounds Fund).
- \$4935 for the purchase and installation of the tool-shed (Grounds Fund).
- \$TBC for the purchase and installation of hand-rails for the Hall steps (Grounds Fund).

*Moved:* Sharon Weismantel      *Seconded:* Sabina Fielding-Smith      CARRIED

## ***Music Committee (RIEP) Annual Report***

Following the expenditure of \$2700 on new music stands and instrument servicing, the RIEP account holds a balance of \$4758.

While Nic Jeffries would continue as chief conductor in 2010, a new conductor was being sought for the String Ensemble.

The final music soiree for 2009 would be held on Tuesday 17 November.

*Moved:* Alison Neville      *Seconded:* Sharon Weismantel      CARRIED

## ***Election of 2010 Office Bearers***

The meeting was handed over to the Principal, Judy King, to conduct the election of Officers for 2010. Standing Orders were suspended and all positions declared vacant.

<b>POSITION</b>	<b>NOMINEE</b>	<b>NOMINATED BY</b>	<b>SECONDED BY</b>
<b>President</b>	No firm nomination		
<b>Vice President</b>	No firm nomination		
<b>Minutes Secretary</b>	Zoë Thompson	Cheryl Osborne	Brad Powe
<b>Assistant Secretary</b>	Brad Powe	Brad Powe	Cheryl Osborne
<b>Treasurer</b>	Fareed Khan	Cheryl Osborne	Brad Powe
<b>Grounds Convenor</b>	No nomination		
<b>Fundraising Coordinator(s)</b>	No nomination(s)		

The parents listed were all elected unopposed. Candidates for the positions of President (Avril Semyonov) and Vice-president (Adam Jacob) were identified, but needed to confirm their work schedules and availability for 2010.

Those positions that remained vacant were to be advertised at Orientation Day and on the P&C website.

Standing Orders were resumed at 8.45 pm.

## **Minutes of Previous General Meeting**

The Minutes of the last General Meeting, held on 09/09/2009, were circulated.

**Motion:** To accept the Minutes of the September meeting.

*Moved:* Brad Powe

*Seconded:* Cheryl Osborne

CARRIED

## **Business Arising**

- The first batch of notebook PCs for Year 9 students was received at the end of Term 3. Only one had been damaged so far. It was noted that the notebooks do not come with insurance, so the recipient/parents are responsible for replacement costs. A new information sheet would be created by the School and circulated via e-mail.

## **Correspondence In**

- Macquarie University 'Parent Information' booklets
- Letter requesting financial support for Alice Fielding-Smith's attendance at the NSW State Music Camp

**Motion:** That the usual sum of \$100 be given to Alice for attendance at the Music Camp.

*Moved:* Cheryl Osborne

*Seconded:* Sharon Weismantel

CARRIED

## **Correspondence Out**

- E-mail to all P&C list subscribers with meeting invitations etc.
- Pure Gelato cart booking/order form.

## **Principal's Report**

Judy King's report included –

1. Potential enrolments for Year 7 in 2010 have dropped to 185, leading to the formation of only six classes. However, there have been a substantial number of enrolments for Year 11.
2. Orientation Day (Year 6 into 7) will take place on Thursday 3 December. P&C assistance with uniform sales from 7.30 – 11.30 am was requested, while the Gelato Cart will operate from 10.00 am to 2.00 pm on both the Thursday and on Friday 4 December.
3. Deputy Principal Craig Teece is retiring at the end of 2009, as is Ms Palmer (PDHPE). A new Ski Camp co-ordinator will be needed, along with two new PE teachers.
4. Avril Semyonov and Peter Vousden intend to sell wine as a fund-raiser for the School's sports tour to Hawaii over Easter 2010.
5. All \$200 000 of the Federal stimulus funding had been spent directly by the School, with no money diverted to the NSW Department of Commerce as management fees.
6. Thanks were offered to the outgoing P&C Executive (Cheryl Osborne, Sharon Weismantel and Brad Powe), the Music Sub-committee (RIEP), and all involved parents for their effort and contributions during 2009.

## **Treasurer's Report**

See Annual Report above.

## ***Fundraising Report***

No report.

## ***Music Committee (RIEP) Report***

See Annual Report above.

## ***Grounds Report***

No report.

## ***General Business***

- The appointment of new Office Bearers will be confirmed at the first meeting in 2010.
- Lorraine Milward expressed appreciation for School activities that made parents feel welcome, particularly the music soirées and drama presentations.
- Support was expressed for another general Police Liaison presentation by Constable Julie Jones in 2010.
- The concept of a School cardigan was favourably received. Gwyndolen Powe (Year 10) was asked to produce two style options for the student body to vote on.

## ***Future Meetings***

- Wednesday February 10 – General Meeting
- Wednesday March 10 – Year 7 Orientation featuring Head Teachers
- Thursday March 11 (10.30 to 6.00 pm) – Open Day Gelato Cart (RIEP)
- Friday March 12 (10.30 to 2.00 pm) – Additional Gelato Cart (TBC by RIEP)

**The meeting closed at 9.50 pm.**

**The first meeting for 2010 will be on  
Wednesday 10 February**